

WEST SHORES REALTY CHECKLIST

MOBILE HOME

(ITEMS SHADED IN BLUE ARE "IF APPLICABLE")

ADDRESS:						AGENT:					
LISTING DOCS	SA	B	S	LA	DONE	DISCLOSURES	SA	B	S	LA	DONE
ADD'L AGENT/ADD'L BROKERAGE (AAA/ABA)						ADD'L AGENT/ADD'L BROKER (AAA/ABA)					
AGENCY DISCLOSURE - AD1						AGENT VISUAL - AVID LA <input type="checkbox"/> AVID SA <input type="checkbox"/>					
CCPA - SELLER						BKLT RECEIPT - ENVIRO					
DISCLOSURE INFORMATION ADVISORY - DIA						BUYER BROKER AGREEMENT					
FAIR HOUSING DISC						FHA/VA LOANS - FVAC					
MLS ACTIVE <input type="checkbox"/> MLS SOLD <input type="checkbox"/>						FIRE HARDENING DEFENSE SPACE (FHDS)					
MODIFICATION OF TERMS						LEAD BASE PAINT (PRE '78) - LBP					
PRBS LISTING						MCA - MARKET CONDITIONS ADV.					
RCSD-S LISTING						PARKING STORAGE DISC (PSD)					
RESIDENTIAL LISTING AGREEMENT - RLA						RCSD - SELLER TO BUYER <input type="checkbox"/> BUYER TO SELLER <input type="checkbox"/>					
MH LISTING ADDENDUM - MHLA						RES EQ (PRE '60) - REQHR					
SELLER'S ADVISORY - SA						SELLER PROP QUEST. - SPQ OR ESD					
SELLER EXCLUDE MLS - SELM OR COMING SOON						SMOKE DETECTOR - RPV					
TRUST ADVISORY - TA						SMOKE DETECTOR - TORRANCE					
WFA LISTING - WFA						SQ FTG DISC SFLS					
LEASE CONTRACT DOCUMENTS						STATEWIDE BUYER/SELLER - SBSA					
ADDENDA						MH TRANSFER DISC STATE - MHTDS					
AGENCY DISCLOSURE - AD2						TRUST ADVISORY - TA					
BUYER INSPECTION ADVISORY - BIA						WATER HEATER SMOKE (OR TDS)					
CCPA - BUYER						WATER CONSERVE CMD - WCMD					
CONTINGENCY REMOVAL - CR'S						WSR - ABA <input type="checkbox"/> MOLD <input type="checkbox"/> WATER CONSERVE <input type="checkbox"/>					
CONTINGENT ON PURCHASE/SALE - COP or SPRP						WILDFIRE DISASTER ADVISORY - W DFA					
COOPERATING BROKER COMP - CBC						OTHER BROKERAGE'S FORMS					
COUNTER OFFERS - CO'S						ESCROW/REPORTS/MISC.					
COVER LETTER FOR OFFER						APPRAISAL, IF AVAILABLE					
EXTENSION OF TIME ADD - ETA						COMM INSTRUCTION <input type="checkbox"/> CDA <input type="checkbox"/> BOTH SIGNED BY AMIR					
FAIR HOUSING - FHDA						CERT OF REGISTRATION					
MH ADVISORY ADDENDUM - MHA						CLOSING STATEMENT EST <input type="checkbox"/> FINAL <input type="checkbox"/>					
NOTICE BUYER TO PERFORM - NBP						DEPOSIT RECEIPT					
POSSIBLE REPRESENTATION - PRBS						EI					
PRE-APPROVAL LETTER						EI/AMENDMENTS - SIGNED					
REQUEST FOR REPAIRS - RR						EI-PG 11					
RESIDENTIAL LEASE AFTER SALE - RLAS						MH PARK APPROVAL					
MH PURCHASE AGREEMENT - MHPA						HOME WARRANTY					
RESPONSE & REPLY TO REQUEST - RRRR						INSPECTION OR BIW					
SELLER IN POSSESSION - SIP						NHD REPORT <input type="checkbox"/> NHDS <input type="checkbox"/>					
VERIFICATION OF FUNDS - VOF						REC FOR PARK RULES & REGS					
VERIFICATION OF PROPERTY COND - VP						REC FOR REPORTS - RFR if applies					
WFA						TERMITE REPORT <input type="checkbox"/> CLEARANCE <input type="checkbox"/>					
CANCELLATION OF CONTRACT - CC, IF APPLIES						COMM LOG, EMAILS, TEXTS, NOTES, CORRESPONDENCE					
						ITEMS BELOW DO NOT APPLY IF MH IS IN A PARK					
						PRELIM REPORT <input type="checkbox"/> PRELIM APPROVAL <input type="checkbox"/>					
						CERT OF COMPLIANCE - LA DWP					
						CITY REPORT (9A or other)					
						QS OR FIRPTA, 593C FROM ESCROW					
						REALIST REPORT					