

WEST SHORES REALTY RESIDENTIAL LEASES

PROPERTY ADDRESS:						
APN:	YR BUILT:	MLS#:				
LANDLORD(S) NAME(S):			EMAIL:			
TENANT(S) NAME(S):			EMAIL:			
LISTING AGENT:		OFFICE:	EMAIL:			
LEASING AGENT:		OFFICE:	EMAIL:			
LISTING AGENT DOCUMENTS		TENANT	LEASING AGENT	LANDLORD	LISTING AGENT	COMPLETE
AGENCY DISC. - AD1		N/A	N/A			
BROKER COMPENSATION ADV (BCA)						
CCPA LANDLORD		N/A	N/A		N/A	
FAIR HOUSING & DISC ADV (FHDA)		N/A	N/A		N/A	
KEYSAFE LOCKBOX ADDENDUM (KLA) - IF APPLIES			N/A		N/A	
LEASE LISTING AGREEMENT (LL)		N/A	N/A			
MLS ACTIVE <input type="checkbox"/> MLS LEASED <input type="checkbox"/> REALIST <input type="checkbox"/>		N/A	N/A	N/A	N/A	<input type="checkbox"/> <input type="checkbox"/>
MODIFICATION OF TERMS (MT) - IF APPLIES		N/A	N/A			
RCSD IF LANDLORD IS NOT AN INDIVIDUAL - IF APPLIES		N/A	N/A			
RENTAL PROPERTY OWNER QUESTIONNAIRE (RPOQ)		N/A	N/A			
CANCELLATION OF LISTING (COL)		N/A	N/A			
LEASE DOCUMENTS		TENANT	LEASING AGENT	LANDLORD	LISTING AGENT	COMPLETE
AGENCY DISC. - AD2 (ONLY IF TERM EXCEEDS 1 YR)				N/A	N/A	
ADDENDA			N/A		N/A	
COPY OF PAYMENT TO LANDLORD		N/A	N/A	N/A	N/A	
COPY OF PAYMENT TO WEST SHORES REALTY		N/A	N/A	N/A	N/A	
LEASE APP W/BACKGROUND INVESTIGATION (LRA & BIRN)			N/A	N/A	N/A	
COPY OF CREDIT REPORT(S)						
LEASE AGREEMENT - RLMM						
COPY OF TENANT'S I.D.'S (DRIVER'S LICENSE OR PASSPORT)						
COMMUNICATION LOG (EMAILS, TEXTS, NOTES)						
MLS ACTIVE REPORT						
MLS LEASED REPORT						
RCSD IF LL IS NOT AN INDIVIDUAL - IF APPLIES			N/A			
RCSD IF TENANT IS NOT AN INDIVIDUAL - IF APPLIES					N/A	
TAX RECORD - REALIST		N/A	N/A	N/A	N/A	
TENANT REPRESENTATION & BROKER COMP (TRBC)				N/A	N/A	
DISCLOSURES		TENANT	LEASING AGENT	LANDLORD	LISTING AGENT	COMPLETE
BED BUG DISCLOSURE (BBD)			N/A		N/A	
CCPA TENANT			N/A		N/A	
ESD - IF DEATH IN PROPERTY			N/A		N/A	
FAIR HOUSING & DISC ADV (FHDA)			N/A		N/A	
LEAD DISCLOSURE (LPD), IF BUILT BEFORE 1978						
LEASE RENTAL MOLD (LRM)			N/A		N/A	
MEGAN'S LAW (DBD)			N/A		N/A	
MOVE IN/MOVE OUT - MII/MOI			N/A		N/A	
OTHER BROKER FORMS, MISCELLANEOUS						
PET ADDENDUM - ATCA			N/A		N/A	
RECEIPT FOR ENVIRO BOOKLET						
RECEIPT FOR REPORTS (RFR) FOR HOA DOCS, ETC.			N/A	N/A	N/A	
RENTAL PROPERTY OWNER DISCLOSURE - (RPOD)						
RENT CAP & JUST CAUSE ADJUSTMENT (RCJC)			N/A		N/A	
TENANT FLOOD HAZARD DISCLOSURE (TFHD)			N/A		N/A	
WATER HEATER/SMOKE DETECTOR (WHSD)			N/A		N/A	
WATER CONSERV FIXTURES/CARBON MON (WCMD)			N/A		N/A	